

January 21, 2004
File No. 0500 IPM

To: Members,
Parks and Community Services Committee

Re: Integrated Pest Management Advisory Committee – Terms of Reference

BACKGROUND

On May 12, 2003, City Council considered report “CR03-95 - A Report on Pesticides” and requested the Administration to prepare a report which would, by bylaw, establish an Integrated Pest Management Advisory Committee, define the terms of reference for the Committee, and the membership of the Committee including representation from:

- Regina Qu’Appelle Health Region
- Pesticide Industry
- School Boards
- Regina Urban Environment Advisory Council, (RUEAC)
- University of Regina
- City Administration
- Citizen Members
- Communities of Tomorrow
- Other individuals or groups as required

The purpose of this report is to establish the terms of reference for the Committee and confirm the composition and terms of the membership.

DISCUSSION

City Council, within the authority provided under Section 55 (a) of *The Cities Act*, has established a range of advisory committees to provide input and advice to Council, standing committees of Council, or to the Administration. Generally these committees provide advice and input into issues beyond that achieved through a public participation process. This practise is similar to other cities in Western Canada who have established advisory committees to provide timely, effective and efficient input.

The proposed particulars for the Integrated Pest Management Advisory Committee are attached hereto as Appendix “A”. The following represents the more significant features of the proposed Committee:

- the role of the Committee would be to provide comment and advise to the Administration on:
 - best practises for the management of various horticultural assets in public parks and open space areas;
 - public communication initiatives aimed at educating city residents about IPM; and
 - the quality and effectiveness of City of Regina pest control programs, products, policies and procedures.

- the Committee would provide individuals and organizations a venue to offer comment and feedback on various civic IPM policies, products and procedures;
- the composition of the Committee would consist of citizen, pest control industry and public health representatives, in addition to, members representing agencies and institutions with special interests in the pest management area;
- the administrative resource for the Committee would consist of the General Manager of Parks and Open Space Management, the Manager of Parks and the Integrated Pest Management Supervisor; and
- the Committee would meet at the call of the Chair but not less than three times per year.

BUDGET IMPLICATIONS

There are no costs directly associated with the management of the Committee. Cost associated with the implementation of integrated pest management would be budgeted for as part of the Administrations annual operating budget process.

COMMUNICATION PLAN

Once the Committee is formally established through Council, the organizations requested to nominate members to the Committee would be contacted. The City Clerk would also advertise in the community for those members that wish to represent the industry and the community at large.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications associated with this report.

DELEGATED AUTHORITY

The authority to establish committees rests with City Council. This report will forwarded to City Council for approval.

CONCLUSION

The establishment of an Integrated Pest Management Committee will assist the Administration in implementing recommendations contained in the Council approved "Report on Pesticides". The Committee will also be an asset in providing feedback on current pest control programs delivered by the Administration and serve as a venue for citizens and organizations to appear before to provide comment and feedback on various IPM policies and procedures.

RECOMMENDATION

Your Administration recommends that:

1. the terms and conditions of the IPM Advisory Committee as attached hereto as Appendix "A" of this report be approved; and
2. the City Solicitor be requested to prepare the necessary bylaw to formally establish the Integrated Pest Management Advisory Committee.

Respectfully submitted,



Bryan Dimen, General Manager
Parks & Open Space Management

Respectfully submitted,



Peggy Clark, Director
Community Services

APPENDIX A

INTEGRATED PEST MANAGEMENT ADVISORY COMMITTEE

| | |
|--------------------|--|
| AUTHORITY | Section 55, <u>The Cities Act</u> Bylaw No. 8813 |
| TERMS OF REFERENCE | The Committee may: <ul style="list-style-type: none">• provide comment and advice to the Administration on:<ul style="list-style-type: none">a) best practises for the management of various horticultural assets in public parks and green space areas;b) public communication initiatives aimed at educating residents about IPM, andc) the quality and effectiveness of City of Regina pest control programs, products, policies and procedures.• Provide an opportunity for individuals and organizations to appear to state their opinions concerning matters related to various IPM practises and policies. |
| COMPOSITION | Total Membership 10 Appointed/Nominated by Council 10 2 Citizens 1 Representative of each of the following: <ul style="list-style-type: none">- Regina Qu' Appelle Health Region- Pest Control Industry- Regina Board of Education- Regina Separate School Board- RUEAC- University of Regina- Communities of Tomorrow- Provincial Government, Environment and Resource Management |
| TERM | Staggered 2 year (with no more than four consecutive appointments) |

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| CHAIR | Appointed/Nominated by Committee |
| MEETINGS | Call of the Chair (At least three per year) Location – Boardroom, Parks Yard |
| QUORUM | 6 |
| ADMINISTRATIVE RESOURCE | General Manager, Parks and Open Space Management (777-7268) Manager , Parks Maintenance (777-7065) Integrated Pest Management Supervisor (777-7731) |
| SECRETARY | Community Services Department (777-7395) |

